

## Uniform Complaint Procedures (UCP) Annual Notice for 2023—2024

- This notice shall be in English, and when necessary, in the primary language, pursuant to EC section 48985.
- The LEA may use the term 'pupil' or 'student' to mean a person who is studying at a school.

### Farmersville Unified School District

#### For students, employees, parents/guardians, school and district advisory committee members, private school officials, and other interested parties

The Farmersville Unified School District annually notifies our/its students, employees, parents or guardians of its students, the district advisory committee, school advisory committees, appropriate private school officials, and other interested parties of the Uniform Complaint Procedures (UCP) process.

The Farmersville Unified School District is primarily responsible for compliance with federal and state laws and regulations, including those related to unlawful discrimination, harassment, intimidation or bullying against any protected group, and all programs and activities that are subject to the UCP in:

Accommodations for Pregnant & Parenting Pupils (EC section 46015)	Educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families and pupils formerly in Juvenile Court now enrolled in a school district (EC sections 48645.7, 48853, 48853.5, 49069.5, 51225.1, 51225.2)
Adult Education (EC sections 8500–8538, 52334.7, 52500–52616.18)	English Learner Programs EC Sections 56300 - 56305]
After School Education and Safety (EC sections 8482–8484.65)	Every Student Succeeds Act (20 United States Code [20 U.S.C.] Section 6301 et seq.; EC Section 52059)
Agricultural Career Technical Education (EC sections 52460–52462)	Local Control and Accountability Plans (LCAP) (EC Section 52075)
American Indian Education Centers and Early Childhood Education Program Assessments	Migrant Education (EC sections 54440–54445)
Bilingual Education	Physical Education Instructional Minutes (EC sections 51210, 51222, 51223)
California Peer Assistance and Review Programs for Teachers	Pupil Fees (EC sections 49010–49013)
Career Technical and Technical Education and Career Technical and Technical Training Programs (EC sections 52300–52462)	Reasonable Accommodations to a Lactating Pupil (EC Section 222)
Child Care and Development Programs (EC sections 8200–8488)	Regional Occupational Centers and Programs (EC sections 52300–52334.7)
Child Nutrition	School Plans for Student Achievement (EC Section 64001)
Compensatory Education (EC Section 54400)	School Safety Plans (EC sections 32280–32289)
Consolidated Categorical Aid Programs (34 CFR sections 299.10–12, EC Section 33315)	School Site Councils (EC Section 65000)
Course Periods without Educational Content (EC sections 51228.1–51228.3) (Grades 9-12)	Special Education
Discrimination, harassment, intimidation, or bullying against any protected group as identified under sections 200 and 220 and Section 11135 of the Government Code, including any actual or perceived characteristic as set forth in Section 422.55 of the Penal Code, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by an educational institution, as defined in Section 210.3, that is funded directly by, or that receives or benefits from, any state financial assistance.	State Preschool (EC sections 8235–8239.1) State Preschool Health and Safety Issues in LEAs Exempt from Licensing (EC Section 8235.5)
Economic Impact Aid	Tobacco-Use Prevention Education

A pupil fee includes, but is not limited to, all of the following:

1. A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory or is for credit.
2. A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, clothes, or other materials or equipment.
3. A purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

A pupil fees complaint may be filed with the principal of a school or our superintendent or his or her designee. A pupil fees and/or an LCAP complaint may be filed anonymously, however, the complainant must provide evidence or information leading to evidence to support the complaint.

A pupil enrolled in a school in our district shall not be required to pay a pupil fee for participation in an educational activity.

A pupil fee complaint shall be filed no later than one year from the date the alleged violation occurred.

We shall post a standardized notice of the educational rights of pupils in foster care, pupils who are homeless, and former juvenile court pupils now enrolled in a school district as specified in EC Sections 48853, 48853.5, 49069.5, 51225.1, and 51225.2. This notice shall include complaint process information, as applicable.

A notice shall be posted in each California state preschool program classroom in each school in the local educational agency notifying parents, guardians, pupils, and teachers of both of the following:

- The health and safety requirements under Title 5 of the California Code of Regulations (5 CCR) apply to California state preschool programs pursuant to HSC Section 1596.7925.
- The location at which to obtain a form to file a complaint. Posting a notice downloadable from the California Department of Education (CDE) website shall satisfy this requirement.

The staff member, position, or unit responsible to receive UCP complaints in our agency is:

Name or title: Dr. Sergio C. Chavez, Superintendent

Unit or office: Farmersville Unified School District Office

Address: 571 East Citrus Drive, Farmersville, CA 93223

Phone: 559-592-2010 E-mail address: schavez@farmersville.k12.ca.us

Complaints will be investigated and a written report with a Decision will be sent to the complainant within sixty (60) days from the receipt of the complaint. This time period may be extended by written agreement of the complainant. The person responsible for investigating the complaint shall conduct and complete the investigation in accordance with our UCP policies and procedures.

The complainant has a right to appeal our Decision of complaints regarding specific programs and activities subject to the UCP, pupil fees and the LCAP to the California Department of Education (CDE) by filing a written appeal within 15 days of receiving our Decision. The appeal must be accompanied by a copy of the originally filed complaint and a copy of our Decision.

We advise any complainant of civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable.

Copies of our Uniform Complaint Procedures process shall be available free of charge.