



Farmersville  
Unified School District

**ATTN: REGISTRAR**

# Farmersville Adult School

281 S. Farmersville, Farmersville, California 93223  
Phone Number: 559-747-6205 Fax Number: 559-747-0591

Erika DeLaCruz, Principal of Alternative Education/Pupil Support Services Annette Bermudez, Office Clerk

## Waiting to Enroll Student Record Request

**THIS PUPIL IS WAITING TO ENROLL AT FARMERSVILLE ADULT SCHOOL**

**Adult Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

Adult Student Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Age: \_\_\_\_\_

### Previous School Attended:

School Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Address City State Zip Code Phone Number Fax Number

School Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Address City State Zip Code Phone Number Fax Number

**\*\*\*Please FAX OR EMAIL the following information. DO NOT MAIL THE CUM AT THIS TIME.\*\*\***

*Previous School to Complete: Please provide the following information.*

### Is the student listed above an English Language Learner?

- No  
 Yes – Program Start Date: \_\_\_/\_\_\_/\_\_\_\_\_ Reclassification Date: \_\_\_/\_\_\_/\_\_\_\_\_  
IFEP Date: \_\_\_/\_\_\_/\_\_\_\_\_ US School Entry Date: \_\_\_/\_\_\_/\_\_\_\_\_

### Is this student on a Special Education plan with an IEP or a section 504 plan?

- No  
 Yes – Comments: \_\_\_\_\_

- Transcript
- Leaving/Check-Out Grades from previous school if enrolling mid-semester.
- Test/Assessment Records (*including CELDT and CAASPP/EAP scores, etc.*)
- Discipline Records (*If no discipline records please indicate so in writing on fax cover sheet*)
- Attendance Records
- Immunization/Medical Records
- Special Education Documents (IEP or 504 plan if applicable)
- Other: \_\_\_\_\_

*If you do not have records for this student or have forwarded them to another school, please contact me by phone, fax or email ([abermudez@farmersville.k12.ca.us](mailto:abermudez@farmersville.k12.ca.us)) so that I can request copies elsewhere. Your prompt attention to this request will be greatly appreciated.*

Sincerely,

\_\_\_\_\_  
Ms. Annette Bermudez, Office Clerk

California Education Code 49068: whenever a pupil transfers from one school district to another or to a private school or transfers from a private school to a school district within the state, the pupil's permanent record or a copy thereof shall be transferred by the former district or private school upon a request from the district or private school where the pupil intends to enroll. Pupil records shall not be withheld from a requesting district because of any charges or fees owed by the pupil or his/her parent. This provision applies to pupils in grades k – 12 in both public and private schools. Note: It is not necessary for parents to sign a release when records are being passed from school to school. See federal registrar June 17, 1976, part II, H.E.W. Privacy Rights to Parents and Students, Vol. 41 no. 118-24673. Confidential Note: This facsimile transmission (and/or documents accompanying it) may contain confidential information belonging to the sender. The information is intended for the use of the individual or entity names above. If you are not the intended recipient, you are hereby notified that any disclosure, copying distribution, or the taking of any action in reliance of the contents of this information is strictly prohibited. If you have received this transmission in error, please notify us immediately by telephone to arrange for return of the documents.