

## Board of Education

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 Business Manager/CBO .....Jason Kaff  
 Director of Maintenance, Operations, Transportation & Facilities .....Raymond Navarro  
 Director of Food Services .....James Lohry  
 Director of Special Education .....Darren Hardy  
 Network Manager .....Chris De Leon  
 Nurse ..... Angelica Rogers  
 School Psychologist.....Natalie Alquinzon

### Farmersville Unified School District

**District Office**  
**571 E. Citrus**  
**Farmersville, CA 93223**  
**592-2010 - Fax 592-2203**

J.E. Hester School 477 E. Ash St. Phone: 594-5801 Fax 594-4022	Lupe Perez, Principal Rachel Espinoza, Secretary
G.L. Snowden School 301 S. Farmersville Blvd. Phone: 747-0781 Fax 747-2709	Melinda Canning, Principal Maribel Hernandez, Secretary
Freedom School 575 E. Citrus Phone: 592-2662 Fax 592-4841	Emily Rodriguez, Ed.D., Principal Leticia Urbina, Secretary
Farmersville Jr. High School 650 N. Virginia Phone: 747-0764 Fax 747-2704	Manuel Mendez, Principal Erika DeLaCruz, Assistant Principal/Counselor Joeann Benítez, Secretary
Farmersville High School 631 E. Walnut Phone: 594-4567 Fax 594-5287	Lisa Whitworth, Principal Rachel Chapman, Assistant Principal Greg Doss, Secondary Counselor Selene Medina, Secondary Counselor Vianna Maciel-Gomes, Secondary Counselor Teresa Gonzalez, Secretary
Deep Creek Academy 281 S. Farmersville Blvd. Phone: 747-6205 Fax 747-0591	Emily Koop, Principal Vacant, Secretary

# PARENT/STUDENT INFORMATION

## 2018-2019

You are hereby notified of your rights and responsibilities as a parent/guardian of a child enrolled in the **Farmersville Unified School District. (Education Code Sec. 48980)**

**DISTRICT RULES REGARDING STUDENT DISCIPLINE:** The governing board of each school district maintaining grades one through twelve shall notify the parents or guardians of the availability of rules regarding student discipline. Schools distribute site specific discipline codes. **(Education Code 35291)**

### **SEARCHES**

The District conducts random searches of students, their belongings, their vehicles parked on District property, lockers, and desks. The District also uses a contraband dog detection program (AR5145.12) to keep schools free of drugs.

**ASBESTOS MANAGEMENT PLAN:** An updated management plan for asbestos-containing material in school buildings is available at the District Office. **(California Code Regulation 763.93)**

**REFUSAL TO HARM OR DESTROY ANIMALS:** The Governing Board recognizes that some students have a moral objection to dissecting or otherwise harming or destroying animals. California law grants these students the right to refrain from participation in instruction which involves such activities. **(Education Code 32233, 32255.6, 48980)**

**REQUIRED PARENTAL ATTENDANCE:** Whenever a student is suspended from a class because he/she committed an obscene act, engaged in habitual profanity or vulgarity, disrupted school activities or otherwise willfully defied valid staff authority, the teacher or the class from which the student was suspended may require the student's parent/guardian to attend a portion of a school day in that class. After completing the classroom visit and before leaving the premises, the parent/guardian also shall meet with the principal or designee.

Parental attendance may be required on the day the student returns to class or within a reasonable period of time thereafter. **(Education Code 48900.1, 35291, 48980)**

**CONFIDENTIAL MEDICAL SERVICES:** School authorities may excuse any pupil in grades 7 to 12, inclusive, from school for the purpose of obtaining confidential medical services without the consent of the pupil's parent/guardian. The school will require adequate verification of all medical appointments. **(Education Code 46010.1)**

### **CHRONIC ABSENTEE**

Under California's new truancy law, parents of K-8 children who miss more than 10 percent of the school year without a valid excuse can be charged with a misdemeanor punishable by up to a year in jail and a \$2,000 fine. The bill also authorizes local districts to require whatever family services are needed to get the children back to school. California SB 1317

**ABSENCES FOR RELIGIOUS PURPOSES:** The Board shall allow students to be absent for religious instruction exercises away from school property. Such absences shall be considered excused subject to administrative regulations. The student shall attend at least the minimum school day.

Upon written request by a student's parent/guardian and with the principal or designee's approval, a student may be excused from school for up to four (4) days per month. **(Education Code 46014)**

**ABSENCES AND EXCUSED FOR JUSTIFIABLE REASONS:** The Governing Board believes that regular attendance plays a key role in the success a student achieves in school. The Board recognizes its responsibility under the law to ensure that students attend school on a regular basis. Parents/guardians of children between the ages of six (6) and eighteen (18) are responsible for sending their children to school fulltime. Exceptions permitted by law include exemption from attendance or exclusion from school. **(Education Code 48205, 48980)**

The Board abides by all state attendance laws and uses any legal means to correct the problems of excessive absences or truancy.

A pupil shall be **excused** from school when the absence is:

1. Due to illness of student
2. Due to quarantine
3. For the purpose of having medical/dental services rendered
4. For the purpose of attending the funeral services of a member of his/her immediate family (up to 1 day in California; 3 days outside of California)
5. For the purpose of jury duty
6. Due to illness or medical appointment during school hours of a child of whom the pupil is the custodial parent.

7. For justifiable personal reasons, including: court appearance; attendance at a funeral service; observance of a holiday or ceremony of his or her religion; attendance at religious retreats for no more than (4 hours per semester); or attendance at employment conferences, when the pupil's absence has been requested in writing by the parent or guardian and approved by the principal.

8. For the purposes of serving as a member of a precinct board for an election. 9. To spend time with immediate family member who is active duty member of uniformed services and has been called for duty for deployment. 10. To attend his/her naturalization ceremony to become a United States citizen (**Education Code 48205**). 11. Participation in religious exercises as per Education Code 46014.

**GRADES/CREDIT:** No pupil may have his or her grade reduced or lose academic credit for any absence or absences excused pursuant to Section 48205 when missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time. (**Education Code 48980**)

**HOME AND HOSPITAL INSTRUCTION:** Students temporarily disabled by accident or by physical, mental or emotional illness may receive individual instruction at home or in hospital or residential health facility within the district. Such instruction may be offered for at least one (1) hour for every day of instruction offered by District in regular education program. Home or hospital instruction shall be provided only when a student is expected to be out of school for two (2) weeks or longer. (**Education Code 48206.3**)

**IMMUNIZATION:** No child shall be permitted to attend any district school without presentation of evidence that the child has been fully immunized against diphtheria, pertussis (whooping cough), tetanus, poliomyelitis, measles, chicken pox, mumps, rubella, and Hepatitis B Haemophilus flu type B, in the manner and with immunizing agents approved by the State Department of Health. A written immunization record of each required vaccine, including date and provider, must be presented at school entry. Effective July 1, 1999, all students entering 7<sup>th</sup> grade will need proof of receiving 3 doses of hepatitis B. A repeat DT and MMR may also be required. A TB skin test with satisfactory results must be provided upon enrollment. (**Health & Safety Code 3381, Education Code 48216**). The parent has 2 weeks to supply evidence that the pupil has been properly immunized or that the pupil is exempt from immunization pursuant to Health & Safety Code 120365 or 120370.

#### **§49403 Cooperation in Control of Communicable Disease & Immunization of Pupils**

The governing board of any school district may authorize any person licensed as a physician and surgeon, or any person licensed as a registered nurse acting under direction of a supervising physician and surgeon to administer an immunizing agent to any pupil, provided that written consent of the pupil's parent or guardian has been obtained prior to administration of such immunizing agent.

#### **7<sup>th</sup> - 12<sup>th</sup> grade student's requirement**

All students earning or advancing into 7<sup>th</sup> - 12<sup>th</sup> grades must have proof of having had the Tdap booster and 2<sup>nd</sup> varicella shot before starting school. This includes students, new students and transfer students in both public and private schools.

**INSURANCE:** A group student accident insurance plan is made available on a voluntary basis to every student registered in the district. Information/applications are in this packet. (**Education Code 49472**)

**ATHLETIC TEAM INSURANCE:** Under state law, school districts are required to ensure that all members of school athletic teams have accidental injury insurance that covers medical and hospital expenses. This insurance requirement can be met by the school district offering insurance or other health benefits that cover medical and hospital expenses.

1. Some pupils may qualify to enroll in no-cost or low-cost government sponsored health insurance programs such as Medi-Cal, Healthy Families/Kids programs.
2. Information about these programs may be obtained by calling 1-800-880-5305.

#### **Medical & Hospital Services Not Provided or Available**

The governing board of any junior high or high school (grades 6-12) shall furnish written notification that the school/district does not provide or make available medical and hospital services for pupils of the school/district who are injured while participating in athletic activities. (**Education Code 49471**)

**SPECIAL EDUCATION:** (1a) All individuals with disabilities residing in the state who are in need of special education and related services shall be identified, located, and assessed as required by Federal law. (1b) Federal law requires a free and appropriate education in the least restrictive environment be offered to qualified handicapped pupils. (Individuals with Disabilities Act or IDEA). (1c) The State Special Schools provide services to students who are deaf, hard of hearing, blind, visually impaired, or deaf-blind at each of its three facilities: the California School for the Deaf in Fremont and Riverside and at the California School for the Blind in Fremont. Residential and day school programs are offered to students from infancy through age 22 at both State Schools for the Deaf and from ages 5 through 22 at the California School for the Blind. The State Special Schools also offer assessment services and technical assistance. For more information about the State Special Schools, please visit the California Department of Education Web site at <http://www.cde.ca.gov/sp/ss/> or ask for more information from the members of your child's individualized Education Program (IEP) team.

Each of the State Special Schools has highly qualified and credentialed teachers who possess the specialized skills necessary to effectively instruct pupils who may be deaf, hard of hearing, blind, or deaf-blind. Students are referred to the State Special Schools by their local educational agency through an IEP process. Specific information related to the referral and admissions process may be

found in *Education Code*, Title 5, sections 17660-17667. Each of the three State Special Schools has developed information packets for your use that describe their programs and services. To avail yourself of this information, please contact:

- Henry Klopping, Site Superintendent, California School for the Deaf, Fremont, at 510-794-3666 or by e-mail at [hklopping@csdfcde.ca.gov](mailto:hklopping@csdfcde.ca.gov)
- Mal Grossinger, Site Superintendent, California School for the Deaf, Riverside, at 951-782-6500 or by e-mail at [mgrossinger@csdrcde.ca.gov](mailto:mgrossinger@csdrcde.ca.gov)
- Stuart Wittenstein, Site Superintendent, California School for the Blind, at 510-794-3800 or by e-mail at [switenstein@csb-cde.ca.gov](mailto:switenstein@csb-cde.ca.gov)

**NONDISCRIMINATION:** The Governing Board is committed to equal opportunity for all individuals in education and in employment. District programs and activities shall be free from discrimination based on gender, sex, race, color, religion, ancestry, national origin, immigration status, lack of English skills, medical condition, ethnic group identification, age, marital or parental status, sexual orientation or any actual or perceived characteristic contained in definition hate crime, physical or mental handicap, or any other unlawful consideration. The Board shall promote programs which ensure that discriminatory practices are eliminated in all district activities. District programs and facilities shall be in compliance with ADA (**Section 504 Rehabilitation Act**)

**COURSE OF STUDY - SEXUAL BIAS:** Elementary and secondary (high) schools shall offer classes and courses, including nonacademic and elective classes and courses, without regard to the sex of the pupil enrolled in these classes and courses. A school district may not prohibit a pupil from enrolling and may not require a pupil of one sex to enroll in any class or course on the basis of the sex of the pupil. A school counselor, teacher, instructor, administrator, or aide may not, on the basis of the sex of a pupil, offer vocational or school program guidance to a pupil of one sex that is different from that offered to a pupil of the opposite sex or, in counseling a pupil, differentiate career, vocational, or higher education opportunities on the basis of the sex of the pupil counseled. The parents or legal guardian of a pupil shall be notified in a general manner at least once in the manner prescribed by Section 48980, in advance of career counseling and course selection commencing with course selection for grade 7 so they may participate in the counseling sessions and decisions. Participation in a particular physical education activity or sport, if required of pupils of one sex, shall be available to pupils of each sex. A pupil shall be permitted to participate in sex-segregated school programs and activities, including teams and competitions, and use facilities consistent with his or her gender identity, irrespective of the gender listed on the pupil's records.

**ADMINISTRATION OF PRESCRIBED MEDICATION:** (a) Notwithstanding Section 49422, any pupil who is required to take, during the regular schoolday, medication prescribed for him or her by a physician and surgeon or ordered for him or her by a physician assistant practicing in compliance with Chapter 7.7 (commencing with Section 3500) of Division 2 of the Business and Professions Code, may be assisted by the school nurse or other designated school personnel or may carry and self-administer prescription auto-injectable epinephrine if the school district receives the appropriate written statements identified in subdivision (b).

(b) (1) In order for a pupil to be assisted by a school nurse or other designated school personnel pursuant to subdivision (a), the school district shall obtain both a written statement from the physician and surgeon or physician assistant detailing the name of the medication, method, amount, and time schedules by which the medication is to be taken and a written statement from the parent, foster parent, or guardian of the pupil indicating the desire that the school district assist the pupil in the matters set forth in the statement of the physician and surgeon or physician assistant.

(2) In order for a pupil to carry and self-administer prescription auto-injectable epinephrine pursuant to subdivision (a), the school district shall obtain both a written statement from the physician and surgeon or physician assistant detailing the name of the medication, method, amount, and time schedules by which the medication is to be taken, and confirming that the pupil is able to self-administer auto-injectable epinephrine, and a written statement from the parent, foster parent, or guardian of the pupil consenting to the self-administration, providing a release for the school nurse or other designated school personnel to consult with the health care provider of the pupil regarding any questions that may arise with regard to the medication, and releasing the school district and school personnel from civil liability if the self-administering pupil suffers an adverse reaction as a result of self-administering medication pursuant to this paragraph.

(3) The written statements specified in this subdivision shall be provided at least annually and more frequently if the medication, dosage, frequency of administration, or reason for administration changes.

(c) A pupil may be subject to disciplinary action pursuant to Section 48900 if that pupil uses auto-injectable epinephrine in a manner other than as prescribed (**Education 49423**).

**INHALED ASTHMA MEDICATION:** Parents/foster parents/guardians may provide a written statement to the school district requesting assistance with the administration of inhaled asthma medication from the school nurse or other designated school personnel, or allowing their children to carry and self-administer inhaled asthma medication. In order for a student to be assisted with the administration of inhaled asthma medication, the following is required: (1) a written statement from the physician or surgeon detailing the medication name, method, amount, and time schedules by which the medication is to be taken and (2) a written statement from the parent, foster parent or guardian requesting that the school district assist the student in the administration of medication set forth in the physician or surgeon's written statement.

In order for a student to be able to carry and self-administer prescription inhaled asthma medication, the following is required: (1) a physician or surgeon's written statement confirming that the child is able to self-administer the medication and detailing the name of the medication, the method, amount and time schedules for administration; and (2) the parent, foster-parent or guardian's written consent to the self-administration, a release for the school nurse or other designated school personnel allowing them to consult with the student's physician and an agreement to release the district and school personnel from civil liability in the event of an adverse reaction to the medication.

These written statements must be provided to the school at least annually or more frequently if the medication, dosage, frequency of, or reason for, the administration changes. Students may be subject to disciplinary action pursuant to Ed. Code section 48900 for using inhaled asthma medication in a non-prescribed manner. **(Education 49423.1)**.

**ORAL HEALTH ASSESSMENT:** Effective January 1, 2007, parents of a kindergartener must present proof of having received an oral health assessment by a licensed dentist or other licensed or registered dental health professional. The assessment must be performed no earlier than 12 months prior to initial enrollment. **(Education Code 49452.8)**

**KINDERGARTEN HEALTH SCREENING EXAM:** All kindergarten pupils are required to have a physical examination prior to enrollment in first grade. Free health screening is available through the local health department. Failure to comply with this requirement or sign a waiver may result in up to 5 days of exclusion from first grade. **(Health & Safety Code 324.2 and 324.3)**

A parent or guardian may annually file a statement with the principal withholding consent to any physical examination of his/her child. The child shall be exempt, but shall be subject to exclusion due to a suspected contagious or infectious disease. (Education Code 49451)

**STUDENT DAMAGE/INJURY:** Education Code Section 48904(a)(1) provides that the parent or guardian of a minor is liable for all damages caused by the willful misconduct of the minor that results in the injury or death of any pupil, school district or private school employee or school volunteer. The parent or guardian is also liable for damages to real or personal property belonging to the school district or private school, or personal property belonging to a school employee, resulting from the willful misconduct of the minor. The liability of the parent or guardian is limited to \$14,916. Failure of a minor pupil to return property, or to properly pay for damages after being given due process, may result in grades, diploma, or transcripts being held until property is paid. Voluntary work shall be provided in lieu of payment if parents are unable to pay.

**CHILD ABUSE PREVENTION:** Parents have the right to refuse to allow their children to participate in a child abuse primary prevention program. **(W. & I. C. 18976.5)**

**RESIDENCY BASED ON PARENT/GUARDIAN EMPLOYMENT:** District residency status may be granted to a student, if the student's parent/guardian works physically within the district boundaries. Students enrolled in the district on the basis of parent/guardian place of employment shall not be obliged to reapply for enrollment the next school year. **(Education Code 48204)**  
Proof of the parent/guardian's employment within the district shall be required prior to initial enrollment. (*cf. 5117 - Inter District Attendance*)

The Superintendent or designee shall review each proposed enrollment and determine whether it would result in additional costs to the district in excess of state funds. If it is determined that excess costs would be incurred by the district, the Board may deny the student's admission.

If more than 3 percent of the district's ADA or 25 students, whichever is greater, are admitted to other districts on the basis of parent/guardian place of employment, the Board may deny any further transfers out of the district on this basis. **(Education Code 48204)**

The student's parent/guardian shall be notified in writing of the Board's decision to deny admission. The notice shall include specific reasons for the denial. **(Education Code 48204)**

**INTER DISTRICT TRANSFERS:** The Governing Board recognizes that students who reside in one district may choose to attend school in another district and that such choices are made for a variety of reasons. The Superintendent or designee may approve interdistrict attendance agreements with other districts on a case-by-case basis to meet individual student needs.

The Superintendent or designee may deny applications for interdistrict transfers because of overcrowding within district schools or limited district resources. Every interdistrict attendance permit shall stipulate the terms and conditions under which the permit may be revoked. The Superintendent or designee shall notify parents/guardians of a student who is denied interdistrict attendance regarding the process for appeal to the County Board of Education as specified in Education Code 46601.

No district is required to provide transportation to a student who transfers into the district.

**IMMIGRATION ENFORCEMENT:** All students have the right to a free public education, regardless of immigration status or religious beliefs. For more information, please see the resources developed by the California Attorney General at <https://www.oag.ca.gov/immigrant/rights>.

**SEXUAL HARASSMENT:** The Governing Board prohibits the unlawful sexual harassment of students by other students, employees or other person at school or school-sponsored or school-related activities. Teachers shall discuss this policy with their students in age-appropriate ways and should assure them that they need not endure any form of sexual harassment. For students in grades 4-12, disciplinary action may include suspension and/or expulsion. The Board expects students to immediately report incidents of sexual harassment to the teacher or to any other employee for immediate investigation.

The district prohibits retaliatory behavior against any complaint or any participant in the complaint process. Each complaint of sexual harassment shall be promptly investigated in a way that respects the privacy of all parties concerned. Pursuant to law, unwelcome sexual advances, requests for sexual favors, and other verbal, visual or physical conduct of a sexual nature constitutes sexual harassment when: **(Education Code 212.5)**

1. Unwelcome sexual flirtations or propositions.
2. Sexual slurs, threats, verbal abuse, teasing.
3. Graphic verbal comments about an individual's body.
4. Sexual jokes, notes, stories, drawings, pictures, spreading sexual rumors
5. Spreading sexual rumors.
6. Massaging, grabbing, fondling, stroking, or brushing the body.
7. Touching a body in a sexual way.
8. Cornering or blocking normal movements purposefully.
9. Displaying sexually suggestive objects.

**SEX OFFENDER NOTIFICATION:** Law enforcement is the agency best able to assess the relative danger of the sex offender. Parents/guardians can contact law enforcement for additional information and to view the information on the Megan's Law Internet website.

### **ALTERNATIVE SCHOOLS:**

California state law authorizes all school districts to provide for alternative schools. Section 58501 of the Education Code defines alternative school as a school or separate class group within a school which is operated in a manner designed to:

- a. Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
- b. Recognize that the best learning takes place when the student learns because of his desire to learn.
- c. Maintain a learning situation maximizing student self-motivation and encouraging the student in his own time to follow his own interests. These interests may be conceived by him totally and independently or may result in whole or in part from a presentation by his teachers of choices of learning projects.
- d. Maximize the opportunity for the students, teachers, and parents to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
- e. Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

Alternate school at FUSD is Deep Creek Academy (DCA).

Any parent or pupil, interested in further information concerning alternative schools should contact a district administrator.

### **SCHEDULE OF MINIMUM DAYS**

- \* Day before Thanksgiving holiday
- \* Day before Winter recess
- \* Day before Spring break
- \* Last day of school
- \* Late start days are listed on the instructional calendar

**ANNUAL NOTIFICATION TO PARENTS CONCERNING THE RELEASE OF STUDENT INFORMATION:** The district is participating with the California School Information Services (CSIS) Program in the electronic transfer of student data for state reporting to the California Department of Education and to districts and/or public postsecondary institutions to which the student is transferring or applying for admission. All data maintained by the CSIS Program is in compliance with federal and state privacy and confidentiality requirements. Student information is encoded such that no personally identifiable information is retained by CSIS.

The benefits of participation to the student and parent are that student records can be transferred much more promptly, and that information about student assessment and academic placement will be available at the time of transfer. Schools and districts will benefit from the streamlining and reduction of required state reporting.

Parents have the right to inspect student information maintained by the CSIS program. Contact the Chief Academic Officer 592-2010 to initiate this procedure.

**PROSPECTUS OF SCHOOL CURRICULUM:** The curriculum, including titles, descriptions, and instructional aims of every course offered by a public school, shall be compiled at least once annually in a prospectus. Each school site shall make its prospectus available for review upon request. When requested, the prospectus shall be reproduced and made available. School officials may charge for the prospectus an amount not to exceed the cost of duplication. **(Education Code 49091.14)**

**PROMOTION & RETENTION POLICY:** Parents will be notified as early in the school year as practicable, when a pupil is identified as being at risk of retention. (**Education Code 48070.5**)

**PARENT/ENGAGEMENT INVOLVEMENT POLICY:** In order to meet the requirements regarding parental and family engagement, Farmersville Unified School District will:

1. Involve parents in the joint development of the LEA plan and the process of school review and improvement by:
  - a) Including parents on the School Site Council (SSC), ELAC, DELAC, and Migrant Program to review the policy.
  - b) Convening an annual meeting to inform parents of the school's participation under Title I, requirements, programs, and their right to be involved.
  - c) Recording observations and comments in the minutes and annual school meetings.
  - d) Providing opportunity for parents to review the federal regulations by making them available at the annual meetings at the school.
2. Provide coordination, technical assistance, and support to schools for effective parent involvement by:
  - a) Providing Community Liaisons, employees who will provide coordination, technical assistance, and support to schools for effective parental involvement.
  - b) Providing a Parent/Family Literacy program which strongly supports the Title I program through collaboration with the district office staff, PTO, School Councils, ELAC, DELAC, Migrant Program, and LCAP goals.
  - c) Providing on-going in-service for all Community Liaisons on programs and means of effectively involving parents.
3. Build the school's parents' capacity for strong parental involvement by:
  - a) Working directly with families, teachers, administrators, and support staff in helping students reach the goals as established by the district.
  - b) Encouraging volunteering, School Site Council, ELAC, DELAC, and Migrant Program meetings, and parent workshop attendance, and participation in surveys.
  - c) Providing opportunity for program planning from teachers and principals through meetings and/or questionnaire.
  - d) Using findings from needs' assessment to assist schools in planning for parent involvement.
4. Coordinate and integrate parent involvement under this program with parent involvement under other programs as determined by the schools using Community Liaisons in helping families in need of services provided by the district and/or other county and state agencies.
5. Conduct, with the involvement of parents, an annual evaluation of the content effectiveness of the parental involvement policy to determine:
  - a) the effectiveness as to increasing parent participation; and,
  - b) barriers to participation as noted in section 1118 of the law by using parent surveys and parental attendance at meetings and workshops as a means to determine effectiveness and barriers to parent participation. Use parent survey and School Site Council review of parental involvement to determine how to increase the involvement by conducting annual Title I meetings, Family Events, Parent/Teacher Conferences addressing district annual report and school report care, parenting classes, recording keeping of SSC, ELAC, DELAC and other meetings and providing annual feedback.
6. Use such finding to design strategies for school improvement and revise, if necessary, the LEA and school parental involvement policies by:
  - a) Meeting with schools to share information and make revisions as necessary.
  - b) Providing feedback to parents on findings at the annual meetings and/or notifications.
  - c) Analyzing information, suggestions, etc. from parents to determine if revisions are necessary.

**PARENT ACCESS TO RECORDS:** (1a) Student record is any item of information other than directory information, gathered within or outside the district that is directly related to an identifiable student and maintained by the district or required to be maintained by an employee in the performance of his/her duties.

Persons, agencies, or organizations specifically granted access rights pursuant to state law shall have access without written parental consent or judicial order. In addition, parental consent is not required when information is shared with other persons within education institutions, agencies or organizations obtaining access, as long as those persons have a legitimate education interest in the information. (**Education Code 49076**)

The following persons or agencies shall have absolute access to any and all student records in accordance with state law: natural parents, adoptive parents, or legal guardians of students younger than 18; custodial parent; adult students age 18 or older or students under the age of 18 who attend a postsecondary institution; those so authorized in compliance with a court order or lawfully issued subpoena. (EC49077; EC49061; EC49069). Additionally, the following shall have access to those particular records that are relevant to the legitimated education interest of the requestor (EC49076): natural parents, adoptive parent or legal guardian of a dependent student age 18 or older; students 16 or older or who have completed the 10<sup>th</sup> grade; school officials and district employees; members of a school attendance review board and any volunteer aide age 18 or older who has been investigated, selected and trained by such a

board to provide follow-up services to a referred student; officials and employees of other public schools where the student intends or is directed to enroll; federal, state and local officials, as needed for program audits or compliance with law; any district attorney who is participating in or conducting a truancy mediation program; a prosecuting agency for consideration against a parent/guardian for failure to comply with compulsory education laws; any probation officer or district attorney for failure to comply with compulsory education laws; any probation officer or district attorney for the purposes of conducting a criminal investigation or an investigation in regards to declaring a person a ward of the court or involving a violation of a condition of probation; any judge or probation officer for the purpose of conducting a truancy mediation program for a student; county child welfare services workers responsible for the case plan of minor who is being placed in foster care; foster family agencies with jurisdiction over currently enrolled or former students may access those students: record of grades and transcripts, and any IEP developed and maintained by the district with respect to such students; local health departments for immunization record information. Persons, agencies or organizations not afforded access rights pursuant to state law may be granted access only through written permission of the parent/guardian or adult student, or by judicial order. (EC49075). Only a parent/guardian have legal custody of the student may consent to the release of records to others.

(1b) The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

(1c) The right to inspect and review the student's education records within (45) days of the day the School receives a request for access.

(1d) Parents or eligible students should submit to the School principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

(2) Student records shall be maintained at each school site attended by the student. To inspect, review or obtain copies of student records, authorized personal shall submit a request to the site principal. To provide copies of any student record, the district shall charge a reasonable fee not to exceed the actual cost of furnishing the copies. A log shall be maintained for each student's record which lists all persons, agencies or organizations requesting or receiving information for the records and the legitimate educational interest of the requester.

(3) One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted as its agent to provide a service instead of using its own employees or officials (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

(4) A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

(5) Upon request, the School discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.

(6) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the *School District* to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-5920

**CHALLENGE OF STUDENT RECORDS:** Only a parent/guardian may challenge the content of a record or offer a written response to a record (EC49061). By written request, the parent has the right to challenge the content of a student record that he or the student believes to be inaccurate, an unsubstantiated personal conclusion or inference; a conclusion or inference outside of the observers competence; not based on the personal observation of a named person with the time and place of the observation noted; misleading, or otherwise in violation of the students privacy rights. (**Education Code 49070**)

The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents of eligible students who wish to ask the School to amend a record should write the School principal [or appropriate school official, clearly identify the part of the record they want changed, and specify why it should be changed. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to hearing.



The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

**RELEASE OF DIRECTORY INFORMATION:** The Family Educational Rights and Privacy Act (FERPA), a federal law, requires that Farmersville Unified School District, with certain exceptions, obtain your written consent prior the disclosure of personally identifiable information from your child's education records. However, the district may disclose appropriately designated "directory information" without written consent unless you have advised the district to the contrary in accordance with district procedures. The primary purpose of directory information is to allow the district to include this type of information from your child's education records in certain school and/or district publication. Examples include:

- A playbill, showing your child's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released can also be disclosed to outside organizations without a parent/guardian's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require districts receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with student's names addresses, and telephone listings, unless parents/guardians have advised the district that they do not want their child's information disclosed without prior written consent.

If you do not want the district to disclose directory information from your child's education records without prior written consent, you must notify the district in writing by August 30<sup>th</sup>. The district has designated the following information as directory information.

1. Name
2. Address
3. Telephone number
4. Email Address
5. Date of Birth
6. Major field of study
7. Participation in officially recognized activities and sports
8. Weight and height of athletic team members
9. Dates of attendance
10. Degrees and awards received
11. Most recent previous school attended

The district also may disclose your child's student identification number, user identification, or other unique personal identifier used to communicate in electronic systems, provided it cannot be used to access education records without a personal identification number (PIN), password, or other factor that only the authorized user knows. Your child's social security number will not be used for this purpose.

**HEALTHY SCHOOLS ACT:** The Healthy Schools Act of 2000 requires that all schools provide parents or guardians of students with annual written notification of expected pesticide use on schools sites. The notification will identify the active ingredient or ingredients in each pesticide product and will include the Internet address (<http://www.cdpr.cagov>) for further information on pesticides and their alternatives. We intend to use the following pesticides in your school this year:

**Name of Pesticide**

Demand CS

**Active Ingredient(s)**

Lambda - cyhalotchin  
CA Regulation # CAS - 91465-08-6  
Pest Management  
Gopher; squirrel control  
Gopher Bait Type: EAA #36029-5005-AA  
Macabee Traps: EPA # Exempt  
Phostoxin Aluminum Phosphide: EPA #40285-1 and 40285-3  
Tempo WD - EPA #3125-380  
Demand CS - EPA #10182-361  
Catalyst - EPA #2724-450  
Demon WP - EPA #10182-100  
Round Up - PRO Hearilide

Parents or guardians may request prior notification of individual pesticide applications at the school site. Beginning August 1, 2003, you can be notified at least 72 hours before pesticides are applied by writing to: Raymond Navarro, Director of M.O.T.F., 571 E. Citrus, Farmersville, CA 93223. If you have any questions, please contact Mr. Navarro at 592-2010.

**GENERAL RULES OF CONDUCT AT SCHOOL BUS LOADING ZONES:** Students must be at the bus stop five (5) minutes before the bus is scheduled to arrive. State law does not require providers (parents/sitters, etc.), to escort any pupil across the roadway with the bus present. Therefore, the care provider must wait on the same side of the roadway at the bus stop. Pupils should line up and stand in an orderly manner at least six (6) feet from the bus. Pupils will approach the bus only when it has come to a complete stop, red lights are flashing, door is completely open and driver signals them to approach the bus.

### **RED LIGHT CROSSING INSTRUCTIONS**

1. Remain seated until the bus stops at your designated stop.
2. The driver will check traffic. When it is safe to do so, the driver will activate the red flashing lights. Carrying an approved handheld **STOP** sign, the driver will have the students follow him/her off the bus.
3. After the students have exited the bus, it is very important that the students stand beside the bus, off of the roadway. The students need to wait until the driver tells them that it is safe to cross the street. Never assume that traffic will stop.
4. After the driver tells the students that it is safe to cross the street, they must carefully walk quickly in **FRONT** of the bus, between the bus and the driver, and cross to the other side of the street. When the students have safely crossed the street, the driver will return to the bus. It is very important that the students do not enter back into the roadway again. The traffic will be ready to proceed again at this time, and it would be very **UNSAFE**.

### **SAFETY WHILE WALKING TO AND FROM SCHOOL BUS STOPS**

- \* Always walk, don't run on sidewalks or streets.
- \* Do not push or horseplay on sidewalks or streets.
- \* Use crosswalks at intersections and be sure to look both ways.
- \* Do not step out into crosswalk until it is safe to do so before crossing the street.
- \* Do not wear headphones/headsets so that you can hear and be aware of traffic around you.
- \* Always use sidewalks. Stay off of the street.
- \* If possible, walk in pairs to and from school.
- \* Bicycles are to follow the same rules of the road as vehicles.
- \* Walk your bike across the street.
- \* Always wear your safety helmet when riding your bike.
- \* Do not ride bikes on sidewalk

Surveillance may occur on any school bus and the contents of a recording may be a student record and, as such may be used in student disciplinary proceedings or referred to local law enforcement, as appropriate.

**INSTRUCTION ON HIV/AIDS, FAMILY LIFE, HUMAN SEXUALITY, SEXUALLY TRANSMITTED DISEASES:** All pupils in grades 7-12, inclusive, shall receive comprehensive sexual health education and HIV/AIDS prevention education from trained instructors at least once in junior high/middle school and once in high school. At the beginning of each school year, or at the time of enrollment, the parent or guardian of each pupil shall be notified about instruction in comprehensive sexual health education and HIV/AIDS prevention education and research on pupil health behaviors and risks planned for the coming year. The notice shall include all of the following:

1. Advise the parent or guardian that written and audiovisual educational materials used in comprehensive sexual health education and HIV/AIDS prevention education are available for inspection.
2. Advise the parent or guardian whether the comprehensive sexual health education or HIV/AIDS prevention education will be taught by school district personnel or by outside consultants.
3. Information explaining the parent's or guardian's right to request a copy of Chapter 5.6 of the Education Code (commencing with Section 51930 et seq.).
4. Advise the parent or guardian that the parent or guardian may request in writing that his or her child not receive comprehensive sexual health education or HIV/AIDS prevention education.

Anonymous, voluntary and confidential research and evaluation tools to measure pupils' health behaviors and risks, including tests, questionnaires, and surveys containing age-appropriate questions about the pupils' attitudes concerning or practices relating to sex may be administered to pupils in grades 7-12. Parents or guardians shall be notified in writing and given the opportunity to review such tests, questionnaires and surveys.

A parent or guardian has the right to excuse his or her child from all or part of the above by making a written request.

A pupil shall not be subject to disciplinary action, academic penalty, or other sanction if the parent/guardian does not permit the pupil to receive the instruction. While the instruction is being delivered, an alternative educational activity shall be made available to those pupils whose parent/guardian have requested that they not receive the instruction. **(Education Code 51934,51938-51939)**.

At the parent/guardian's request, any student may be excused from any part of AIDS/family life/sex education instruction due to conflicts with religious training and beliefs. **(Education Code 51240)**.

**ENGLISH LANGUAGE PROFICIENCY ASSESSMENT OF CALIFORNIA (ELPAC):** Overview of placement and Services. The Home Language Survey (HLS) completed when initially enrolling your child in any California School indicates if a language other than English is spoken in your home and/or that your child's first language is not English. Children whose first language is not English take the Initial ELPAC within 30 days of when they enroll in school. The Summative ELPAC will be administered between February and May to students who are identified as an English learner on the Initial Assessment. The Summative Assessment is used to measure the skills of English learners. The results will help tell the school or district if the student is ready to be reclassified as proficient in English. Every year students who are English learners will take the ELPAC summative to measure their progress in learning English.

ELPAC: Overall Proficiency levels:

Level 4- Students at this level have well developed English skills.

Level 3- Students at this level have moderately developed English skills.

Level 2- Students at this level have somewhat developed English skills.

Level 1- Students at this level are at a beginning stage of developing English skills.

Furthermore, you have the right to request a parent exemption waiver for an alternative bilingual program. If you are interested, request a waiver from your child's school and speak to the principal for more information.

All parents are encouraged to visit their child's classroom, attend the School Site Council Meetings (SSC), English Learn Advisory Council (ELAC) and the District English Learner Advisory Committee (DELAC).

**CALIFORNIA ASSESSMENT OF STUDENT PERFORMANCE & PROGRESS (CAASPP):** The CAASPP, which has replaced the Standardized Testing and Reporting ("STAR Program"), is the state's academic testing program. District students will take the test in grades 3-8 & 11. CAASPP is a system intended to provide information that can be used to monitor student progress and ensure that all students leave high school ready for college and career. Following the spring semester testing, students will receive individual score reports. Student score reports will be sent home to parents and will include an overall score, a description of the student's achievement level for English-language arts and mathematics, and other information. It is important to note that these scores cannot be compared to scores that your child previously received on the STAR Program tests because this test is based on the Common Core State Standards, involves different types of test questions, and will not be reported using the STAR Program reporting categories. Pursuant to California Education Code section 60615, parents may annually submit to the school a written request to excuse their child from any or all of CAASPP. If you would like more information regarding CAASPP, please visit the "Students & Parents" tab of the CDE CAASPP website at <http://www.cde.ca.gov/ta/tg/ca/>, or contact school administration.

#### **Physical Fitness Testing or PFT:**

Each spring, students in grades five, seven, and nine participate in the California Physical Fitness Test, also called the PFT. California has chosen the FITNESSGRAM® as the annual physical fitness test for students in California public schools. This health-related fitness test, developed by The Cooper Institute, can help students acquire lasting habits of regular physical activity. There are two or three test options for most of the fitness areas of the FITNESSGRAM® so that all students, including those with special needs, have the chance to participate in the PFT. All students in grades five, seven and nine will be required to participate in the PFT.

**PROTECTED INFORMATION SURVEYS:** The Protection of Pupil Rights Amendment (PPRA), 20 U.S.C. § 1232h, requires Farmersville Unified School District to notify you and obtain consent or allow you to opt your child out of participating in certain school activities. These activities include a student survey, analysis, or evaluation that concerns one or more of the following eight areas ("protected information surveys"):

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

This requirement also applies to the collection, disclosure or use of student information for marketing purposes ("marketing surveys"), and certain physical exams and screenings.

**FEES:** No student shall be required to pay fee, deposit, or other charge for his/her participation in an educational activity which constitutes an integral fundamental part of the district's educational program, including curricular and extracurricular activities. (Educational Code 49010, 49011; 5 CCR 350)

**CHILD NUTRITION: SCHOOL MEALS:** To assure that the nutritional requirements of students is enhanced by a program of food supplementation while attending school. Applications for breakfast and lunch meals are available and should be returned to the school office. All meals served are free to all students. School lunch menus are now available on the District website, as well as healthy links for student nutrition.

**MEDIA USE OF STUDENT IMAGE, LIKENESS OR WORK:** Recordings/Reproducing student images and/or student work – Farmersville Unified School District students involved in academic performance, athletic or other school activities during or outside the school day may be photographed or electronically recorded. The means of recording and storing student images include, but are not

limited to photography, videotape, film, digital image capture, audio recording, computers, digital media and other recording, capture and storage. The recorded images may be used to portray a publicize school events, for use in print, broadcast or internet based media, for use in a yearbook or other school publication, for use on the World Wide Web, community or for some other public venue. Student school work and student property may also be photographed or recorded for the same purposes.

Guidelines for Use – Individual and group student images, student academic work, written work, artwork, photography, video work, science work or projects may be published in print online, on the internet, in video/multimedia productions, shown or displayed at exhibits, conventions or competitive events and/or broadcast on television or in theatres. The exhibition of student's images or student work will be at the discretion of the school administration for the purpose of advancing and/or enhancing our students, their work and our school/district, or for information purposes.

Permission – Granting permission means the student's image or work to be reproduced for the purposes outlined above by Farmersville Unified School District.

Declining permission means the student's image or work cannot be reproduced by the Farmersville Unified School District to include, but not be limited to, yearbooks, news, media, school/activity photos, student academic/athletic recognition, district/school website use, or any other purpose. If you do not wish your child to be included in any of the above, you must notify the school site principal in writing by August 30<sup>th</sup>.

**VIDEO SURVEILLANCE CAMERAS IN SCHOOLS:** Hallways, outdoor areas, parking lots, and playgrounds may be under camera surveillance at sites, for safety purposes. Video-tapes may be used as evidence for student discipline purposes.

**TOBACCO-FREE SCHOOLS POLICY:** The governing board recognizes the health hazards associated with smoking and the use of tobacco products, including the breathing of second-hand smoke, and desires to provide a healthy environment for students and staff. The board prohibits the use of tobacco products at any time in district-owned or leased buildings, on district property and in district vehicles.

This prohibition applies to all employees, students and visitors at any instructional program, activity or athletic event.

Smoking or use of any tobacco-related products and disposal of any tobacco-related waste are prohibited within 25 feet of any playground, except on a public sidewalk located within 25 feet of the playground.

A person who violates the district's policy on tobacco-free schools shall be informed of the district's policy and asked to refrain from smoking. If the person fails to comply with this request, the Superintendent or designee may:

1. Direct the person to leave school property
2. Request local law enforcement assistance in removing the person from school premises
3. If the person repeatedly violates the tobacco-free schools policy, prohibit him/her from entering district property for a specified period of time

**COLLEGE/CAREER TECHNICAL EDUCATION:** Career technical education engages all students in a dynamic and seamless learning experience resulting in their mastery of the career and academic knowledge and skills necessary to become productive, contributing members of society. The Internet address to learn more about College/Career Technical Education is: <http://www.cde.ca.gov/ci/ct>

Contact a Farmersville High School Counselor at 594-4567 for college admission requirements, including the list of courses offered by the District that satisfy the subject requirements for admission to UC or CSU. For more information about college and career opportunities for California students, please visit:

<http://www.californiacolleges.edu>

For college admissions information: (916) 323-6398

For school counseling services: (916) 323-2183

**SARC:** School Accountability Report Card will be available by February 1 each year and are posted on the District website. A hard copy will be provided upon request. (***Education Code 35256***)

**TYPE 2 DIABETES INFORMATION:** Type 2 diabetes is the most common form of diabetes in adults.

Until a few years ago, type 2 diabetes was rare in children, but it is becoming more common, especially for overweight teens. According to the U.S. Centers for Disease Control and Prevention (CDC), one in three American children born after 2000 will develop type 2 diabetes in his or her lifetime.

Type 2 diabetes affects the way the body is able to use sugar (glucose) for energy. The body turns the carbohydrates in food into glucose, the basic fuel for the body's cells. The pancreas makes insulin, a hormone that moves glucose from the blood to the cells. In type 2 diabetes, the body's cells resist the effects of insulin, and blood glucose levels rise. Over time, glucose reaches dangerously high levels in the blood, which is called hyperglycemia. Hyperglycemia can lead to health problems like heart disease, blindness, and kidney failure.

Risk Factors Associated with Type 2 diabetes

It is recommended that students displaying or possibly experiencing the risk factors and warning signs associated with type 2 diabetes be screened (tested) for the disease.

## Risk Factors

Researchers do not completely understand why some people develop type 2 diabetes and others do not: however, the following risk factors are associated with an increased risk of type 2 diabetes in children:

- **Being overweight.** The single greatest risk factor for type 2 diabetes in children is excess weight. In the U.S., almost one out of every five children is overweight. The chances are more than double that an overweight child will develop diabetes.
- **Family history of diabetes.** Many affected children and youth have at least one parent with diabetes or have a significant family history of the disease.
- **Inactivity.** Being inactive further reduces the body's ability to respond to insulin.
- **Specific racial/ethnic groups.** Native Americans, African Americans, Hispanics/Latinos, or Asian/Pacific Islanders are more prone than other ethnic groups to develop type 2 diabetes.
- **Puberty.** Young people in puberty are more likely to develop type 2 diabetes than younger children, probably because of normal rises in hormone levels that can cause insulin resistance during this stage of rapid growth and physical development.

## Warning signs and Symptoms Associated with Type 2 Diabetes

Warning signs and symptoms of type 2 diabetes in children develop slowly, and initially there may be no symptoms. However, not everyone with insulin resistance or type 2 diabetes develops these warning signs, and not everyone who has these symptoms necessarily has type 2 diabetes.

Increased hunger, even after eating

Unexplained weight loss

Increased thirst, dry mouth, and frequent urination

Feeling very tired

Blurred vision

Slow healing of sores or cuts

Dark velvety or ridged patches of skin, especially on the back of the neck or under the arms

Irregular periods, no periods, and/or excess facial and body hair growth in girls

High blood pressure or abnormal blood fats levels

## Type 2 diabetes Prevention Methods and Treatments

Healthy lifestyle choices can help prevent and treat type 2 diabetes. Even with a family history of diabetes, eating healthy foods in the correct amounts and exercising regularly can help children achieve or maintain a normal weight and normal blood glucose levels.

**Eat healthy foods.** Make wise food choices. Eat foods low in fat and calories.

**Get more physical activity.** Increase physical activity to at least 60 minutes every day.

**Take medication.** If diet and exercise are not enough to control the disease, it may be necessary to treat type 2 diabetes with medication.

The first step in treating type 2 diabetes is to visit a doctor. A doctor can determine if a child is overweight based on the child's age, weight, and height. A doctor can also request test of a child's blood glucose to see if the child has diabetes or pre-diabetes (a condition which may lead to type 2 diabetes).

## Type of Diabetes Screening Tests That Are Available

- **Glycated hemoglobin (A1C) test.** A blood test measures the average blood sugar level over two to three months. An A1C level of 6.5 percent or higher on two separate tests indicates diabetes.
- **Random (non-fasting) blood sugar test.** A blood sample is taken at a random time. A random blood sugar level of 200 milligrams per deciliter (mg/dL) or higher suggests diabetes. This test must be confirmed with a fasting blood glucose test.
- **Fasting blood sugar test.** A blood sample is taken after an overnight fast. A fasting blood sugar level less than 100 mg/dL is normal. A level of 100 to 125 mg/dL is considered pre-diabetes. A level of 126 mg/dL or higher on two separate tests indicates diabetes.
- **Oral glucose tolerance test.** A test measuring the fasting blood sugar level after an overnight fast with periodic testing for the next several hours after drinking a sugary liquid. A reading of more than 200 mg/dL after two hours indicates diabetes.

Type 2 diabetes in children is a preventable/treatable disease and the guidance provided in this information sheet is intended to raise awareness about this disease. Contact your student's school nurse, school administrator, or health care provider if you have questions.

**ANAPHYLAXIS TREATMENT:** California Education Code 49414 authorizes school districts to provide epinephrine auto-injectors to trained personnel to use to provide emergency medical aid to person suffering from an anaphylactic reaction.

Anaphylaxis is a rapid; severe allergic response triggered by insect stings, foods, medications, latex materials, exercise or in rare cases by unknown causes. This is a life-threatening allergic condition requiring immediate treatment. Administering epinephrine to students during a medical emergency may help to insure the student's health and safety at school. Therefore, the FARMERSVILLE UNIFIED

SCHOOL DISTRICT has adopted a policy for standing orders or provides life-saving epinephrine to students who are in need of such treatment.

This policy states that a credentialed, licensed school nurse or trained unlicensed school staff under the direct or indirect supervision of the credentialed school nurse (or supervisor of health) may administer epinephrine in the form of an epinephrine auto-injector during a severe life threatening allergic reaction. The epinephrine auto-injector delivers a pre-measured sterile single dose of epinephrine by direct injection through the skin.

**SUICIDE PREVENTION, INTERVENTION AND POSTVENTION** Protecting the health and well-being of all students is of utmost importance to the school district. The school board has adopted a suicide prevention policy (BP 5141.52) which will help to protect all students through the following steps:

1. Students will learn about recognizing and responding to warning signs of suicide in friends (talking about wanting to die or suicide, looking for ways to kill themselves, like searching online or buying a gun, feeling hopeless, desperate or trapped, giving away possessions, putting affairs in order, reckless behavior, uncontrolled anger, increased drug or alcohol use, withdrawal, anxiety or agitation, changes in sleep patterns, sudden change in mood, or no sense of purpose), using coping skills (second step program), using support systems, and seeking help for themselves and friends. This will occur in all health classes.
2. Each school will designate a suicide prevention coordinator (typically the school counselor) to serve as a point of contact for students in crisis and to refer students to appropriate resources. Staff and parents are encouraged to contact the suicide prevention coordinator when they notice signs of a student considering suicide.
3. When a student is identified as being at risk, they will be assessed to a school employed mental health professional who will work with the student and help connect them to appropriate local resources.
4. Students will have access to local resources by contacting Sequoia Youth Services at (559)594-4969 from 8:00AM to 5PM or 1(800)320-1616 from 5PM to 8AM. Students also have access to national resources which they can contact for additional support, such as: The National Suicide Prevention Lifeline – 1.800.273.8255 (TALK), [www.suicideispreventable.org](http://www.suicideispreventable.org), Sprigeo 1.805.669.7133 [www.sprigeo.com](http://www.sprigeo.com), or The Trevor Lifeline – 1.866.488.7386, [www.thetrevorproject.org](http://www.thetrevorproject.org), or Suicide Awareness Voices of Education 1.800.273-8255 [www.save.org](http://www.save.org)
5. All students will be expected to help create a school culture of respect and support in which students feel comfortable seeking help for themselves or friends. Students are encouraged to tell any staff member if they, or a friend, are feeling suicidal or in need of help.
6. Students should also know that because of the life or death nature of these matters, confidentiality or privacy concerns are secondary to seeking help for students in crisis.
7. For a more detailed review of policy changes, please see the district's full suicide prevention policy.

**PARENT/ATHLETE CONCUSSION INFORMATION** : A concussion is a type of traumatic brain injury that changes the way the brain normally works. A concussion is caused by bump, blow, or jolt to the head or body that causes the head and brain to move rapidly back and forth. Even a “ding”, “getting your bell rung” or what seems to be a mild bump or blow to the head can be serious.

**WHAT ARE THE SIGNS AND SYMPTOMS OF A CONCUSSION?**

Signs and symptoms of concussion can show up right after the injury or may not appear or be noticed until days or weeks after the injury.

If an athlete reports one or more symptoms of concussion listed below after a bump, blow, or jolt to the head or body, she/he should be kept out of play the day of the injury and until a health care professional experienced in evaluating for concussion indicates that she/he is symptom free and it's OK to return to play.

*Did you know?*

- Most concussions occur without loss of consciousness
- Athletes who have at any in their lives, had a concussion had an increased risk for another concussion.
- Young children and teens are more likely to get a concussion and take longer to recover than adults.

**SIGNS OBSERVED BY COACHING STAFF**

Appears dazed or stunned  
Is confused about assignment or position

**SYMPTOMS REPORTED BY ATHLETES**

Headache or “pressure” in head  
Nausea or vomiting

Forgets an instruction  
Is unsure of game, score or opponent  
Moves clumsily  
Answers questions slowly  
Loses consciousness (even briefly)  
Shows mood, behavior or personality changes  
Can't recall events prior to hit or fall  
Can recall events after hit or fall

Balance problems or dizziness  
Double or blurry vision  
Sensitivity to light  
Sensitivity to noise  
Feeling sluggish, hazy, foggy or groggy  
Concentration or memory problems  
Confusion  
Just no "feeling right" or "feeling down"

### **CONCUSSION DANGER SIGNS**

In rare cases, a dangerous blood clot may form on the brain in a person with a concussion and crowd the brain against the skull. An athlete should receive immediate medical attention if after a bump, blow, or jolt to the head or body she/he exhibits any of the following danger signs:

One pupil larger than the other  
A headache that not only does not diminish, but gets worse  
Repeated vomiting or nausea  
Convulsions or seizures  
Becomes increasingly confused, restless, or agitated  
Loses consciousness (even a brief loss of consciousness should be taken seriously)

is drowsy or cannot be awakened  
Weakness, numbness or decreased coordination  
Slurred speech  
cannot recognize people or places  
Has unusual behavior

**WHY SHOULD AN ATHLETE REPORT THEIR SYMPTOMS?** If an athlete has a concussion, his/her brain needs time to heal. While an athlete's brain is still healing, she/he is much more likely to have another concussion. Repeat concussions can increase the time it takes to recover. In rare case, repeat concussions in young athlete can result in brain swelling or permanent damage to their brain. They can even be fatal.

**WHAT SHOULD YOU DO IF YOU THINK YOUR ATHLETE HAS A CONCUSSION?** If you suspect that an athlete has a concussion, remove the athlete from play and seek medical attention. Do not try to judge the severity of the injury yourself. Keep the athlete out of play the day of the injury and until a health care professional, experienced in evaluating for concussion says she/he is symptom-free and it's OK to return to play.

Rest is the key to helping an athlete recover from a concussion. Exercising or activities that involve a lot of concentration, such as studying working on the computer or playing video games may cause concussion symptoms to reappear or get worse. After a concussion, returning to sports and school is a gradual process that should be carefully managed and monitored by a health care professional.

*Remember – Concussions affect people differently. While most athletes with a concussion recover quickly and fully, some will have symptoms that last for days or even weeks. A more serious concussion can last for months or longer.*

It's better to miss one game than a whole season. For more information on concussions, visit [www.cdc.gov/concussion](http://www.cdc.gov/concussion).

**WILLIAMS COMPLAINT PROCEDURES:** Education Code 35186 created a procedure for the filing of complaints concerning deficiencies related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment. The complaint and response are public documents as provided by statute. Complaints may be filed anonymously. However, if you wish to receive a response to your complaint, you must provide the following contact information. Education Code requires that the following notice be posted in your child's classroom.

1. **Instructional Materials:** There should be sufficient textbooks and instructional materials. For there to be sufficient textbooks and instructional materials, each student, including English learners, must have a textbook or instructional material, or both, to use in class and to take home.
2. **School Facilities:** School facilities must be clean, safe, and maintained in good repair. Good repair means that the facility is maintained in a manner that assures that it is clean, safe and functional as determined by the Office of Public School Construction.
3. **Teacher Vacancy and Misassignment:** There should be no vacancies or misassignments.

To file a complaint regarding the above matters, complaint forms can be obtained in the Principal's office, District office, or can be downloaded from the District Office's, County Office's or California Department of Education's website.

Please file your complaint at with the school site principal at the site of the complaint.

**UNIFORM COMPLAINT PROCEDURES: The Farmersville Unified School District annually notifies our/its students, employees, parents or guardians of its students, the district advisory committee, school advisory committees, appropriate private school officials, and other interested parties of the Uniform Complaint Procedures (UCP) process.**

The Farmersville Unified School District is primarily responsible for compliance with federal and state laws and regulations, including those related to unlawful discrimination, harassment, intimidation or bullying against any protected group, and all programs and activities that are subject to the UCP in:

Adult Education	Economic Impact Aid
After School Education and Safety	Education of Pupils in Foster Care, Pupils who are Homeless, and former Juvenile Court Pupils now enrolled in a school district
Agricultural Vocational Education	English Learner Programs
American Indian Education Centers and Early Childhood Education Program Assessments	Every Student Succeeds Act / No Child Left Behind (Titles I–VII)
Bilingual Education	Local Control and Accountability Plans (LCAP)
California Peer Assistance and Review Programs for Teachers	Migrant Education
Career Technical and Technical Education; Career Technical; Technical Training	Physical Education Instructional Minutes (for grades one through six)
Career Technical Education	Pupil Fees
Child Care and Development	Reasonable Accommodations to a Lactating Pupil
Child Nutrition	Regional Occupational Centers and Programs
Compensatory Education	School Safety Plans
Consolidated Categorical Aid	Special Education
Course Periods without Educational Content (for grades nine through twelve)	State Preschool
	Tobacco-Use Prevention Education

A pupil fee includes, but is not limited to, all of the following:

1. A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory, or is for credit.
2. A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, clothes, or other materials or equipment.
3. A purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

A pupil fees complaint may be filed with the principal of a school or our superintendent or his or her designee. A pupil fees and/or an LCAP complaint may be filed anonymously, however, the complainant must provide evidence or information leading to evidence to support the complaint.

A pupil enrolled in a school in our district shall not be required to pay a pupil fee for participation in an educational activity.

A pupil fee complaint shall be filed no later than one year from the date the alleged violation occurred.



We shall post a standardized notice of the educational rights of pupils in foster care, pupils who are homeless, and former juvenile court pupils now enrolled in a school district as specified in EC Sections 48853, 48853.5, 49069.5, 51225.1, and 51225.2. This notice shall include complaint process information, as applicable.

The staff member, position, or unit responsible to receive UCP complaints in our agency is: Farmersville Unified School District Superintendent at 571 East Citrus Dr. Farmersville, CA 93277. (559) 592-2010

Complaints will be investigated and a written report with a Decision will be sent to the complainant within sixty (60) days from the receipt of the complaint. This time period may be extended by written agreement of the complainant. The person responsible for investigating the complaint shall conduct and complete the investigation in accordance with our UCP policies and procedures. The complainant has a right to appeal our Decision of complaints regarding specific programs and activities subject to the UCP, pupil fees and the LCAP to the California Department of Education (CDE) by filing a written appeal within 15 days of receiving our Decision. The appeal must be accompanied by a copy of the originally-filed complaint and a copy of our Decision.

We advise any complainant of civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable. Copies of our Uniform Complaint Procedures process shall be available free of charge.

## Parent/Guardian's Rights Notification Acknowledgment

I hereby acknowledge receipt of the above HIPPA information as required by law. My signature below is an acknowledgment that I have been informed of my rights and consent to disclosing my child's health information as stated above.

Signature of Parent or Legal Guardian \_\_\_\_\_ Date \_\_\_\_\_

Name of Student \_\_\_\_\_ Grade \_\_\_\_\_

# PARENT'S/GUARDIAN'S RIGHTS

## NOTIFICATION ACKNOWLEDGMENT

I hereby acknowledge receipt of information required by Education Code Section 48980. My signature below is an acknowledgment that I have been informed of my rights.

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Students Name (Please Print) \_\_\_\_\_

*Last*

*First*

*Middle*

School Site \_\_\_\_\_ Grade \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

***Please return this form to your child's school of attendance office.***